



# DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

## Public Safety Services



M. J. "MIKE" FOSTER, JR.  
GOVERNOR

V. J. BELLA  
STATE FIRE MARSHAL

JULY 11, 1997

~~Glenn Fodenot~~  
Henry Reed

To: ALL STATE FIRE MARSHAL EMPLOYEES

From: <sup>BC</sup> Bob Cate & <sup>BP</sup> Boyd Petty, Safety Coordinators

RE: Office Safety

In an effort to reduce the risk of fire in the State Fire Marshal Offices the following policy is being implemented;

"The use of portable heaters will not be allowed to be used in any of the offices occupied by Fire Marshal personnel, nor will the use of any electrical extension cords be allowed other than the "surge protection variety".

The use of these items is to be discontinued upon receipt of this memo.

Thank you in advance for your cooperation in this matter.

60 18

"Is Yours Working" ??